



2008 Spring SRA Virginia Chapter Meeting

Tidewater Community College at the Advanced Technology Center – Virginia Beach, Virginia
Monday, May 19 (7:30 a.m. – 4:30 p.m.)

IMPORTANT NOTE: Registering online at www.srainternational.org is the quickest and easiest way to register. All information is automatically processed and populated into the database.

Yes, please update my contact information.

Prefix: _____ Name: _____ Title: _____

Badge Name (if different from above): _____ Company/Institution: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Fax: _____ E-mail: _____

Special Access or Dietary Needs _____

Are you a newcomer to SRA Meetings? Yes No Your Start Date in Research Administration? _____

FEES

Please circle the fees that are applicable to your registration. **SRA membership is required to attend the meeting.**

MEMBERSHIP FEES

Affiliate Member Fee* **\$20**

Full Member Renewal** **\$165**

New Full Membership Fee (\$165+\$30 processing fee)** **\$195**

* Includes one year affiliate membership with SRA International. SRA affiliate members receive eConnections, eBlasts and other profession related resources. For a complete listing of affiliate membership features, visit www.srainternational.org.

** Includes one year full membership with SRA International. SRA full members receive eConnections, eBlasts, Journal of Research Administration, full access to online professional resources via the SRA Web site (this also includes the Body of Knowledge and the membership directory), full voting rights and discounted rates for SRA's career center.

CURRENT SRA MEMBER REGISTRATION FEES

Payment of the registration fee includes all sessions and meal functions.

On or Before May

\$60

After May 5

\$75

PAYMENT INFORMATION

Full payment must accompany your registration form. Your signature below authorizes SRA to charge your credit card the total registration fee.

Check (payable to SRA International) VISA MasterCard AMEX Discover

Card Number: _____ Security Code (3 digits): _____ Expiration: _____

Print Cardholders Name: _____ Total Due: _____

Signature _____

Date _____

Fax your completed registration form with credit card information to (703) 741-0142. Mail your completed registration form with payment or credit card information to: SRA International, 1901 North Moore Street, Suite 1004, Arlington, VA 22209. Please do not mail **and** fax your registration.

Cancellation Fee –

Written requests for registration refunds must be postmarked on or before **May 5, 2008**. Cancellations submitted on or before **May 5, 2008**, are refunded less a \$25 cancellation fee. If you paid membership dues while registering, these will not be refunded unless specifically requested; only the actual registration fees will be refunded less the \$25 cancellation fee. **No refunds will be made after May 5, 2008, unless you have a medical emergency in which we must receive a written letter from your doctor.** Refunds are not given for no-shows.

Pre-Registration Deadline – May 5, 2008

We cannot process any advance registration forms without full payment. After the registration deadline, you may register and pay on-site. For on-site registration, payment must be made using an organization or personal check, or credit card to attend the sessions. **Invoices will NOT be issued. Purchase orders are NOT accepted.** Substitutions from the same institution are accepted. All fees will be reimbursed in the case of meeting cancellation.