



**VIRGINIA CHAPTER
SOCIETY OF RESEARCH ADMINISTRATORS
SCHEDULE**

Heth Hall - Radford University

Tuesday, May 16, 2006

- 8:00 Registration and Continental Breakfast - **Ballroom**
- 9:00 Opening Remarks and Introductions - **Ballroom**
- 9:10 Keynote Speaker – Gilbert Tran, acting Branch Chief for the Financial Standards and Grants Branch with the Executive Office of the President, Office of Management and Budget - “An OMB Update - The Latest on Grant Management” - **Ballroom**
- 10:15 Descriptions of Tuesday Morning Roundtables - **Ballroom**
- 10:30 Break
- 10:45 Roundtables (**Facilitators and Location Attached**)
- Cost-Sharing: How to Identify It and Document It
 - Effort Reporting: Federal Requirements
 - Small Office Issues: Effort Reporting, Travel, Training, Personnel
 - Helping Faculty Members Mold Ideas into Fundable Proposals
 - Post-Award Compliance
 - Banner: What It Can and Can't Do
 - e-VA
 - Accounts Receivable – Management and Collections
- 12:00 Lunch, Business Meeting, and Description of Afternoon Roundtables - **Ballroom**
- 1:30 Roundtables (**Facilitators and Location Attached**)
- Personnel Issues on Sponsored Projects
 - Building Auditable Budgets
 - Negotiating Contracts: Problem Clauses
 - How to Review RFPs, Guidelines, and Solicitations
 - Developing/Facilitating Large-Scale, Multi-Disciplinary, Multi-Institutional Initiatives
 - Subcontracts: Awarding and Receiving
 - e-VA
 - Accounts Receivable – Management and Collections

(Continued on reverse)

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SCHEDULE (CON'T)**

- 2:45 Break
- 3:00 – 4:10 Concurrent Sessions
- Institutional Implementations of Grants.gov – Mike Ludwick (W&M),
Sue Robb (VCU) – **Commonwealth Room** (downstairs)
- Budget Template Demonstration - Lauren McGruder (VT) – **Lounge B** (upstairs)
- 4:45 - 9:15 Buses run between motels and Selu
- 5:30 Selu events begin
- 5:30 – 7:30 Cash Bar at Selu
- 6:30 Dinner at Selu – Mountain Music and Clogging Demonstration

Wednesday, May 17, 2006

- 8:00 Registration, Hot Buffet Breakfast, and Description of Roundtables - **Ballroom**
- 8:45 Roundtables (**Facilitator and Location Attached**)
- Faculty Development
 - IACUC Issues
 - Life after University Research Administration
 - IRB: Issues with Vulnerable Populations
 - F&A vs. Direct Costs/Cost Accounting Standards – Grey Areas
 - Building an In-House Database: Pros and Cons
- 10:00 Concurrent Sessions
- Growing Research Administrators - Sue Robb (VCU), Vicky Ratcliffe (VT),
Pat Hobbs (RU) – **Commonwealth Room** (downstairs)
- IRB Issues – Rosemary Kelso (VCU) – **Lounge B** (upstairs)
- 11:00 Break
- 11:15 Plenary Session – Export Control Laws – David Brady (VT) - **Ballroom**
- 12:30 Conclude Meeting